



CITY OF LAS VEGAS
1700 North Grand Avenue
Las Vegas, New Mexico 87701
Phone: (505) 454-1401 Fax: (505) 454-8027

PURCHASE ORDER

PO Number: 221737

Date: 06/06/2022

Request #: 292354

Vendor #: 07648

ISSUED TO: BTU HOLDINGS LLC
9330 LYNDON B JOHNSON FREEWAY, STE 850
DALLAS, TX 75243-

SHIP TO: City of Las Vegas
Attn: Utilities Department
905 12th Street
Las Vegas, NM 87701

Vendor Fax #: (505) 425-7600

ITEM	UNITS	DESCRIPTION	PRICE	PROJ	GL ACCOUNT NUMBER	AMOUNT
1	3	WOODCUTTER BAR/CHAIN OIL GALLON	17.99		640-0000-610-7112	53.97
2	1	MS 250 POWER HEAD	320.86		640-0000-610-7112	320.86
3	1	BAR 18" .325 FOR MS250	36.45		640-0000-610-7112	36.45
4	1	16 3/8PS .050g CHAIN	21.16		640-0000-610-7112	21.16
5	3	18"RS .325p 063G CHAIN	27.99		640-0000-610-7112	83.97
6	1	.325 2 IN 1 FILING GUIDE	36.49		640-0000-610-7112	36.49
7	1	18"RS .325p 063g CHAIN	22.68		640-0000-610-7112	22.68
8	3	16" CHAIN PM 3/8 P .050G	21.99		640-0000-610-7112	65.97
9	1	MS 2010 1T POWERHEAD	683.86		640-0000-610-7112	683.86
10	1	2 IN 1 FILING GUIDE 3/8 PIC EMERGENCY 13-1-127	36.49		640-0000-610-7112	36.49
11	1	BAR 16" 3/8"X050	34.97		640-0000-610-7112	34.97

DEPARTMENT ORDER

Approved By: _____

Date: 6/7/2022

SUBTOTAL:	1,396.87
TAX:	0.00
SHIPPING:	0.00
TOTAL	1,396.87

1. Original invoice plus one copy must be sent to: City of Las Vegas, 1700 North Grand Avenue, Las Vegas, NM 87701.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that the buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 85-6000149

Finance Dept. (505) 454-1401 FAX (505) 454-8027

CITY OF LAS VEGAS REQUISITION FOR PURCHASE

PURCHASE ORDER NO.: 292354

REQUIREMENTS

CHECK APPROPRIATE BOX

DATE: 6/6/22

PURCHASES UNDER RESOLUTION #14-18 STATE PROCUREMENT CODE:

- ☒ \$0 TO \$19,999.99 Best Obtainable Price; Requires 3 telephoned, written, faxed or e-mailed quotes;
- ☐ \$20,000.00 TO \$59,999.99 Requires 3 written and signed quotes; (Goods or services)
- ☐ \$60,000.00 AND OVER Formal Process (Requires RFQ, RFP, RFB, etc.)

☐ BID NO.: _____ - _____ AWARDED: ____/____/____; CONTRACT NO.: _____

(RECORD BID NUMBER, AWARDED DATE, AND CONTRACT NUMBER ABOVE)

☐ SPD CONTRACT; SPD NO.: _____ EXPIRES: ____/____/____.

☐ EXEMPT PURCHASE; Provide Section No. _____.

☐ GSA CONTRACT; GSA NO.: _____ - _____ EXPIRES: ____/____/____.

☐ PROFESSIONAL SERVICES; _____

☐ SOLE SOURCE: REQUIRES DETERMINATION AND MUST BE POSTED ON CLV WEBSITE FOR 30 DAYS PRIOR TO PROCURING GOODS AND/OR SERVICES.

☐ OTHER CITY CONTRACT: NO: _____ EXPIRES ____/____/____

☒ EMERGENCY; _____ SECTIONS 13-1-127 STATE PROCUREMENT CODE

STATEMENT OF NEED: (Must Complete)

Needed to maintain area around Bridges for flood control after Fire.

IN COMPLIANCE WITH THE PROCUREMENT CODE #14-18 THE FOLLOWING QUOTES WERE OBTAINED

DATE	NAME OF VENDOR	PHONE NUMBER	PERSON CONTACTED	PRICE QUOTED
6/6/22	BTU	425-9329	1813L	\$1,514.15
6/6/22	Big R	425-1111	Gertie Laha Gerzen	NO Quote
6/6/22	Pat Romero's	425-9771	Arrianna Pether	NO Quote

(If needed, attach additional quote documentation to this requisition)

LINE	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	SUB TOTAL
1	1	ea	MS250 Power Head	\$320.86	\$320.86
2	1	ea	Bar, 18" .325 for MS250	\$36.45	\$36.45
3	1	ea	18"PS .325p Ob3g Chain	\$22.68	\$22.68
4	1	ea	MS201T Power Head	\$683.86	\$683.86
5	1	ea	Bar, 16" 3/8" x .050	\$34.97	\$34.97
6	1	ea	16 3/8PS .0506 Chain	\$21.16	\$21.16
7	3	ea	18"PS .325 Ob3g Chain	\$27.99	\$83.97
8	3	ea	16" Chain PM 3/8P .0506	\$21.99	\$65.97
9	3	ea	Woodcutter Bar/Chain oil Gullet	\$17.99	\$53.97
10	1	ea	.325 2in 1 Filing Guide	\$36.49	\$36.49
11	1	ea	2in 1 Filing Guide for 3/8" PIC	\$36.49	\$36.49

VENDOR: BTU

TOTAL: \$

1396.87ADDRESS: 900 Mills Ave Las Vegas NM 87761

NM CRS NO.:

FEDERAL TAX NO.:

I CERTIFY THAT THIS PURCHASE IS NECESSARY AND THAT THE REQUESTED ITEMS WILL BE PURCHASED AT THE LOWEST BID OR BEST OBTAINABLE PRICE.

BUDGET \$ 10,000EXPENDED TO DATE \$ 0CURRENT EXPENSE \$ 1,514.15BALANCE \$ 8,485.85

SIGNATURE OF PERSON REQUESTING

FUND

DEPARTMENT

ACTIVITY

APPROVED BY: W. Chow 6/7/2022

BUDGET AVAILABLE YES: _____ NO: _____

STATE OF NEW MEXICO
EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Agency: **City of Las Vegas**

Agency Chief Procurement Officer: *Helen Vigil*

Telephone Number: *505-454-1401*

II. Name of Contractor: ***BTU Building Supply***

Address of Contractor:

900 Mills Ave

Las Vegas NM, 87701

Amount of prospective contract: ***\$1,396.87***

Term of prospective contract: ***1 time purchase***

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Tree clearing and maintenance around bridges to prevent debris from building up on bridge pillars that are causing damage to the bridge

- IV. Provide an explanation for the justification of the procurement including a description of the emergency condition(s) requiring use of emergency procurement and the practicable competition utilized in compliance with NMSA 1978, Section 13-1-127.

There is debris around the bridge pillar that is a hazard for damage and increase of flood risk in the event of heavy rainstorm.

- V. Please describe what measures are being taken to minimize the duration and effect of this particular emergency procurement (for example: is the emergency only in place until a competitive process can be completed, etc.).

Will be proactive by clearing up debris thus reducing the risk when done regularly .

- VI. Describe what measures the Agency will take in the future to prevent/mitigate use of an emergency procurement under similar circumstances.

After equipment is purchased we can clear debris as soon as we see risk.

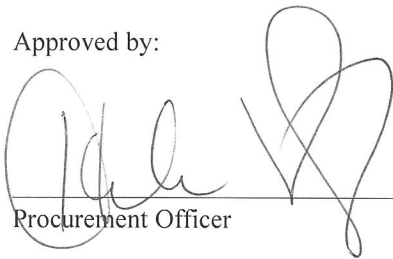
2015 Emergency Form

Certified by:


Department Director

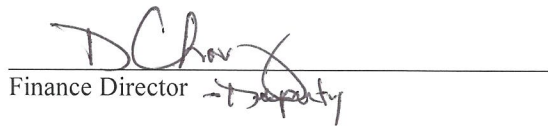
Date: 6/6/22

Approved by:


Procurement Officer

Date: 6/7/2022

Approved:


Finance Director

Date: 6/7/2022

BTU BUILDING MATERIALS
900 MILLS AVE
LAS VEGAS, NM 87701
www.btudoitcenter.com
PHONE: (505) 425-9329

PAGE NO 1

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
180184	000			NET 10TH	18MM	6/7/22 10:07

SOLD TO:
CITY OF LAS VEGAS #9
1700 N. GRAND AVE.

LAS VEGAS NM 87701

505-454-1401

SHIP TO:

EXP. DATE: 6/13/22

TERMINAL: 257

TAX: 181 BTU TAXABLE

ESTIMATE: 42008

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE/ PER	EXTENSION
1		1	EA	MS250	MS 250 POWER HEAD	ST10	1	320.86 /EA	320.86 N
2		1	EA	30050084717	BAR, 18" .325 FOR MS250	SSNW	1	36.45 /EA	36.45 *N
3		1	EA	36390050068	18" RS .325p 063g CHAIN	SSNW	1	22.68 /EA	22.68 *N
4		1	EA	MS201T	MS201T POWERHEAD	STFLR	1	683.86 /EA	683.86 N
5		1	EA	30050004813	BAR, 16" 3/8"X.050	SSNW	1	34.97 /EA	34.97 *N
6		1	EA	63PS3-55	16 3/8PS .050G CHAIN	STIHL	1	21.16 /EA	21.16 N
7		3	EA	36390050068	18" RS .325p 063g CHAIN	SSNW	3	27.99 /EA	83.97 *N
8		3	EA	63PM55	16" CHAIN PM 3/8P .050G	SSNW	3	21.99 /EA	65.97 *N
9		3	GL	70108710240	WOODCUTTER BAR/CHAIN OIL GALLON	ST16	3	17.99 /GL	53.97 *N
10		1	EA	56057504304	.325 2 IN 1 FILING GUIDE	ST10	1	36.49 /EA	36.49 *N
11		1	EA	56057504303	2 in 1 Filing Guide for 3/8" PIC	ST10	1	36.49 /EA	36.49 *N
MAY CHANGE WITHOUT NOTICE									

(CHRIS RODARTE-STR-)

TAXABLE	0.00
NON-TAXABLE	1396.87
SUBTOTAL	1396.87

TAX AMOUNT	0.00
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TOTAL	1396.87
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TOT WT: 0.00

X

Received By

CITY OF LAS VEGAS GAS DEPARTMENT
905 12TH St.
LAS VEGAS, NM 87701

PHONE#
505-429-7951

Email jude@lasvegasnm.gov

FAX#
505-426-8460

QUOTE SHEET

FAX BACK BY: 6/6/2022 _____

VENDOR PAT ROMERO FAX: _____

	UNITS	ITEM & DETAILED	PART#	UNIT PRICE	EXT. PRICE
1	1	MS 250 POWER HAND CHAIN SAW 18" BAR			
2	1	MS 201 T POWER HAND CHAIN SAW 16" BAR			
3	3	18" RS .325p CHAIN			
4	3	16" 3/8P .050G CHAIN			
5	3	GAL. BAR/CHAIN OIL			
6	1	.325 2 IN 1 FILING GUIDE			
7	1	2 IN1 FILING GUIDE FOR 3/8" PIC			
8					
9		TOOLS MUST BE IN STOCK			
10					

**PLEASE SIGN AND DATE QUOTE
IF FREIGHT APPLIES PLEASE QUOTE
ALL ORDERS ARE FOR DESTINATION**

QUOTATION BY: ADRIANA POITZ

SIGNATURE: Adriana Poitz

13-1-34. DEFINITION: BRAND NAME OR EQUAL SPECIFICATION.

"Brand name or equal specification" means a specification describing one or more items by manufacturer's name or catalogue number to indicate the standard of quality, performance or other pertinent characteristics and providing for the substitution of equivalent item. History Laws 1984 ch. 65 7

THANK YOU

Jude Herrera
Gas Department

*** INVOICE ***

Page 1

Pat Romero Bldg Supply True Value
406 Pecos Street
P.O. Box 1264
Las Vegas, NM 87701

Bill To:
Our Valued Customer

Date: 06/06/2022 Time: 02:34:15 PM - Transaction#: A76734
Associate: Adrianna

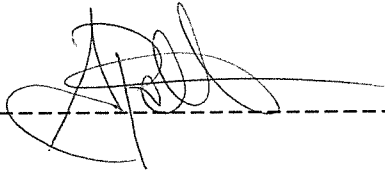
Qty	Description ProductCode	Unit Note	Price	Tax	Extended
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N/A ON STIHL

Subtotal: \$0.00

TOTAL: \$0.00

CHANGE: \$0.00



Thank You!
505-425-9771
Fax# 505-425-0214

CITY OF LAS VEGAS GAS DEPARTMENT
905 12TH St.
LAS VEGAS, NM 87701

PHONE#
505-429-7951

Email jude@lasvegasnm.gov

FAX#
505-426-8460

QUOTE SHEET

FAX BACK BY: 6/6/2022 _____

VENDOR Big R _____ FAX: _____

	UNITS	ITEM & DETAILED	PART#	UNIT PRICE	EXT. PRICE
1	1	MS 250 POWER HAND CHAIN SAW 18" BAR			
2	1	MS 201 T POWER HAND CHAIN SAW 16" BAR			
3	3	18" RS .325p CHAIN			
4	3	16" 3/8P .050G CHAIN			
5	3	GAL. BAR/CHAIN OIL			
6	1	.325 2 IN 1 FILING GUIDE			
7	1	2 IN1 FILING GUIDE FOR 3/8" PIC			
8					
9		TOOLS MUST BE IN STOCK			
10					

**PLEASE SIGN AND DATE QUOTE
IF FREIGHT APPLIES PLEASE QUOTE
ALL ORDERS ARE FOR DESTINATION**

QUOTATION BY: Hermana Garza

SIGNATURE: _____

13-1-34. DEFINITION: BRAND NAME OR EQUAL SPECIFICATION.

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THANK YOU

Jude Herrera
Gas Department

206 MILLS AVENUE
LAS VEGAS, NM 87701
PHONE: (505) 425-1111

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
*1	000			NET 28TH	GGARZA	6/6/22 2:23

SOLD TO:
**** CASH ****

SHIP TO:

EXP. DATE: 9/4/22

TERMINAL: 262

SALESPERSON: 01 HOUSE ACCOUNT
TAX: 161 GROSS RECEIPTS TAX LA

ESTIMATE: 708780

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1					NO QUOTE - DONT HAVE MS 201				
2					T-POWER CHAINSAW				
3					DO NOT HAVE .325 2 IN 1 FILING				
4					GUIDE				
5					DO NOT HAVE 2 IN 1 FILING GUIDE				
6					FOR 3/8 PIC				

TAXABLE	0.00
NON-TAXABLE	0.00
SUBTOTAL	0.00

TAX AMOUNT	0.00
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TOTAL	0.00
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TOT WT: 0.00

X

Received By

206 MILLS AVENUE
LAS VEGAS, NM 87701
PHONE: (505) 425-1111

CUST NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
*1	000			NET 28TH	GGARZA	6/6/22 2:22

TERMINAL: 262

SOLD TO:
**** CASH ****

SHIP TO:

EXP. DATE: 9/4/22

SALESPERSON: 01 HOUSE ACCOUNT
TAX: 161 GROSS RECEIPTS TAX LA

ESTIMATE: 708776

LINE	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	SUGG	UNITS	PRICE/ PER	EXTENSION
1		1	EA	1323615	MS 250 18IN CHAINSAW MFG part# 11232000722US UPC # 886661144730		1	399.99 /EA	399.99
2					NO RETURNS OR EXCHANGES ON				
3					POWER EQUIPMENT.				
4		3	EA	2012500	33 RMC3 66E CHAIN LOOP MFG part# 36620050066 UPC # 795711395827		3	33.99 /EA	101.97
5		3	EA	1664090	33RM 60E CHAIN LOOP MFG part# 36500050070 UPC # 795711405373		3	35.99 /EA	107.97
6		3	EA	2516245	WINTER BAR & CHAIN OIL 1GAL MFG part# 70108710212 UPC # 795711145873		3	21.99 /EA	65.97

TAXABLE	675.90
NON-TAXABLE	0.00
SUBTOTAL	675.90

TAX AMOUNT	56.75
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TOTAL	732.65
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TOT WT: 30.00

X

Received By




City of Las Vegas

1700 N. Grand Avenue | Las Vegas, NM 87701 | T 505.454.1401 | lasvegasnm.gov

Mayor Louie A. Trujillo

TO: Helen Vigil, Purchasing

FROM: 
Travis Hern, Water Dist. Manager

DATE: 6/6/22

RE: Justification for purchase of chainsaws and extra parts

I am requesting a purchase order be issued in the amount of \$ 1,396.87 to BTU building Supply for the purchase of 1-MS250 chainsaw, 1- MS201T chainsaw, 3-18" replacement chains, 3- 16" replacement chains, 3 gallons of bar & chain oil, 1- file & guide set for .325, and 1- file & guide kit for $\frac{3}{8}$ ".

These tools are needed to do tree clearing and maintenance around the bridges to prevent debris from building up on the Bridge pillars and causing damage to the bridge in the event of a flood.

*Per Flood
Critical work*

Please contact Travis Hern at 505-429-1227 if you have any questions. Thank You

D David Ulibarri
C Councilor Ward I

Michael Montoya
Councilor Ward 2

Barbara Casey
Councilor Ward 3

David G. Romero
Councilor Ward 4